YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution Government Mahamaya College Ratanpur Chhattisgarh

- Name of the Head of the institution Dr. D. D. Kashyap

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 8959375247

- Mobile No: 9340206990

- Registered e-mail gmc_ratanpur@rediffmail.com

- Alternate e-mail iqac@gmcratanpur.ac.in

- Address Chapora road , Ratanpur

- City/Town Ratanpur

- State/UT Chhattisgarh

- Pin Code 495442

2.Institutional status

- Affiliated / Constitution Colleges Affiliated

- Type of Institution Co-education

- Location Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur**

- Name of the IQAC Coordinator   **Dr. Shraddha Dubey**

- Phone No.   **9827404136**

- Alternate phone No.   **0775325549**

- Mobile   **7999514561**

- IQAC e-mail address   **iqac@gmcratanpur.ac.in**

- Alternate e-mail address   **shraddha.dubey7@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.gmcratanpur.ac.in/Uploads/AQAR%202022-23_2024069040226.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.gmcratanpur.ac.in/Uploads/Academic%20Calandor%202023-24%2039501252_2023016141816.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.29**	**2022**	**12/04/2022**	**14/04/2027**
Cycle 1	**B**	**2.41**	**2011**	**08/01/2011**	**07/01/2016**

6.Date of Establishment of IQAC   **17/07/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes

- If yes, mention the amount   25000

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Organizing a variety of activities across multiple departments within the college. • Assessing feedback from students and faculty about the college's facilities. • Following government directives, eight value-added courses were developed and submitted to the State Quality Assurance Cell, with two of these courses currently being implemented in the college. • Conducting an orientation program for newly enrolled students. • Hosting career counseling sessions and online webinars

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

01-06-2025 01:22:45

Plan of Action	Achievements/Outcomes
Curriculum Aspects	The academic calendar issued by the Higher Education Department was strictly followed. Regular maintenance and updates of the institutional website were carried out. Feedback on the syllabus was consistently gathered from both teachers and students.
Teaching, Learning, and Evaluation	ICT tools were increasingly integrated into teaching methodologies. Efforts were made to address the needs of both slow-paced and advanced learners.
Infrastructure and Learning Resources	Existing facilities such as the library, laboratories, seminar halls, and classrooms were upgraded. Additional laboratory equipment and classroom furniture were procured.
Student Support and Progression	Events like Yoga Day, Youth Day, Voter Day, and Annual Day were organized to support students' holistic development. Scholarships were provided to students from marginalized communities (SC, ST, OBC) and economically disadvantaged backgrounds. Career counseling sessions guided students toward academic and professional goals. Mentoring programs offered personalized academic support. Workshops and seminars on skill development and employability enhanced students' job market readiness. Access to educational resources, including libraries and online databases, was ensured to promote academic excellence. Networking

	opportunities with alumni and industry professionals broadened students' professional horizons. Financial aid schemes alleviated financial challenges for deserving students. Health and wellness programs were incorporated to support students' physical and mental well-being. Collaborations with NGOs and community organizations encouraged students' participation in social initiatives.
Governance, Leadership, and Management	Committees such as the Discipline Committee, Academic Audit Committee, Anti-Ragging Committee, and NAAC Committee were formed to address institutional affairs. Leave provisions like Earned Leave (EL), Casual Leave (CL), and Medical Leave supported staff well-being. Timely disbursement of staff arrears, advances, and other claims ensured fair compensation. A Faculty Development Committee was established to promote professional growth among staff. An Ethics Committee was instituted to ensure adherence to ethical standards across activities. Regular performance evaluations facilitated continuous improvement and accountability in leadership and management practices. Incentive schemes recognized and rewarded exemplary contributions from faculty and staff. A Grievance Redressal Committee was established to address concerns from students and staff, fostering a transparent

	environment.
Innovation and Best Practices	Under the NSS framework, innovative online initiatives were launched, including campaigns to raise awareness about the prohibition of tobacco and alcohol. Events commemorating National Constitution Day were organized to foster civic awareness. Digital campaigns led by NSS focused on promoting social awareness and public education on relevant societal issues.

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Mahamaya College Ratanpur Chhattisgarh
• Name of the Head of the institution	Dr. D. D. Kashyap
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8959375247
• Mobile No:	9340206990
• Registered e-mail	gmc_ratanpur@rediffmail.com
• Alternate e-mail	iqac@gmcratanpur.ac.in
• Address	Chapora road , Ratanpur
• City/Town	Ratanpur
• State/UT	Chhattisgarh
• Pin Code	495442
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur
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• If yes, mention the amount	**25000**

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	learners.
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023 - 24	17/01/2025

15.Multidisciplinary / interdisciplinary

Embracing the vision of the National Educational Policy 2020, the College is actively working towards integrating multidisciplinary subjects into its curriculum. This approach prioritizes the identification and articulation of program learning outcomes alongside course and unit learning outcomes to define specific knowledge and skills. In alignment with the NEP 2020, the College is advancing an enriched academic framework, focusing on interdisciplinary subjects and the systematic delineation of essential learning outcomes. By adhering to the principles of NEP 2020, the institution aims to foster a comprehensive educational environment that specifies critical knowledge and skills at program, course, and unit levels.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) ID is a unique identifier assigned to students by the university's online portal at the time of admission. This ID serves as a digital account for students, enabling them to accumulate, transfer, and redeem credits earned from various courses or programs across recognized institutions. The generation of this ABC ID ensures seamless integration with the Academic Bank of Credits system under the National Education Policy (NEP) 2020, promoting flexibility and multidisciplinary learning. Students can use this ID throughout their academic journey to track their progress and manage their educational credits effectively.

17.Skill development:

Commitment to Value-Based Quality Education: The college is steadfast in its dedication to providing value-based quality education that nurtures holistic development in students. This mission is evident in the active celebration of significant national events like Independence Day and Republic Day, fostering patriotism and unity. Furthermore, the institution commemorates globally recognized days such as World AIDS Day to raise awareness about health issues and Environment Day to promote sustainability and environmental responsibility among students and staff. Student Mentorship and Career Guidance: A primary focus of the college is mentoring students to help them identify and pursue potential career paths after graduation. Through personalized guidance, students are encouraged to align their academic pursuits with their long-term professional goals. Vocational Education to Reduce Dropouts and Develop Skills: Recognizing the challenges posed by dropout rates and the need for skill development, the college is actively formulating plans to introduce vocational courses. These programs aim to equip students with practical skills and enhance their employability. Collaboration with Vocational Institutions: To strengthen vocational training, the college is exploring partnerships with faculties of established vocational institutions. Such collaborations will enable the integration of advanced vocational skills training into the curriculum, enhancing the quality and scope of education offered. Hands-On Learning and Practical Skill Development: The college is committed to incorporating experiential learning and practical skill-building activities into its academic framework. This approach aims to bridge the gap between theoretical knowledge and practical application, ensuring students are better prepared for real-world challenges. Industry Partnerships for Real-World Exposure: Efforts are underway to establish partnerships with industries to provide students with practical exposure to workplace environments. Initiatives such as mushroom cultivation training and beauty parlor courses exemplify the college's commitment to equipping students with diverse and marketable skills. Workshops, Seminars, and Guest Lectures: To complement traditional academic learning, the college regularly organizes workshops, seminars, and guest lectures. These events bring in experts from various fields to provide students with practical insights, industry knowledge, and exposure to contemporary trends. Integration of Technology in Education: Recognizing the importance of digital proficiency in today's job market, the college is making concerted efforts to integrate technology into teaching methodologies. By leveraging modern tools and platforms, the institution aims to equip students with

essential digital skills, fostering their adaptability in the evolving technological landscape. Curriculum Updates for Industry Relevance: The college is dedicated to continuously revising and updating its curriculum to stay aligned with emerging industry trends and technological advancements. This ensures that students receive education that is both relevant and future-ready. Internship and Apprenticeship Opportunities: To provide students with practical experience and professional connections, the college is developing internship and apprenticeship programs. These initiatives aim to offer students valuable on-the-job training opportunities, enabling smoother transitions into the workforce and enhancing their career prospects. Through these diverse and strategic initiatives, the college reaffirms its commitment to fostering well-rounded, skilled, and future-ready graduates.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is deeply committed to aligning its academic framework with the objectives of the National Education Policy (NEP) 2020, which is planned for implementation in the 2024-25 academic session. This alignment reflects the institution's dedication to cultural preservation, linguistic inclusivity, and the integration of Indian knowledge systems. A key component of this initiative is the provision of courses taught in local languages, with Hindi serving as a primary medium of instruction. Additionally, the curriculum incorporates regional languages such as Chhattisgarhi within Hindi literature degree programs, ensuring that India's rich linguistic diversity is celebrated and preserved. As part of its mission to promote indigenous languages, the college is actively preparing to implement NEP 2020 by integrating these languages into its academic offerings. This effort includes structured instruction in Indian languages and fostering a deeper understanding of their cultural, historical, and social significance. By embedding regional languages like Chhattisgarhi into degree programs, the institution underscores its commitment to connecting students with their linguistic heritage, aligning with NEP 2020's emphasis on holistic and inclusive education. Recognizing the vital role of linguistic diversity in shaping a comprehensive educational experience, the college is taking steps to ensure that NEP 2020's vision of multilingual education is realized. Alongside courses in Hindi, the curriculum features regional languages such as Chhattisgarhi, allowing students to develop a stronger connection to their cultural roots. This inclusive strategy aligns with the

NEP's broader goals of fostering appreciation for India's vast cultural and linguistic heritage. By strategically integrating Indian knowledge systems into the curriculum, the institution seeks to provide an enriched educational experience rooted in cultural authenticity. The implementation of NEP 2020 during the 2024-25 academic session will further enhance this effort by emphasizing the role of regional languages and Indian traditions in education. This initiative ensures that courses on regional languages, such as Chhattisgarhi, alongside Hindi, promote the preservation of linguistic traditions while preparing students for a culturally diverse and interconnected world. The college's dedication to inclusivity and cultural preservation is further reflected in its proactive preparation for the NEP 2020 rollout. Instruction in Hindi serves as a cornerstone of its academic framework, while the integration of regional languages like Chhattisgarhi reinforces the importance of preserving linguistic identities. This dynamic curriculum exemplifies the institution's commitment to nurturing a profound connection between students and their cultural and linguistic heritage. In line with its vision for cultural preservation and the objectives of NEP 2020, the college actively promotes Indian knowledge systems within its educational framework. By offering instruction in Hindi and incorporating regional languages such as Chhattisgarhi, the institution ensures the perpetuation of linguistic diversity in the academic sphere. The planned implementation of NEP 2020 in the 2024-25 academic session further solidifies this commitment, providing a robust foundation for the promotion of India's cultural and linguistic richness.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Emphasizing Outcome-Based Education (OBE): The college is committed to providing a transformative educational experience through Outcome-Based Education (OBE), an approach designed to equip students with a positive mindset and essential skills for a prosperous future. At the core of OBE is the development of critical thinking, interpretation, and analytical skills, ensuring students are prepared to navigate challenges with confidence and competence. Beyond academic success, OBE emphasizes the cultivation of responsibility, ethical awareness, and active citizenship. By integrating these attributes into its curriculum, the institution aims to nurture individuals who are not only skilled professionals but also socially conscious contributors to their communities. Through a well-structured, outcome-centric approach, the college prioritizes holistic student development by fostering a constructive attitude and

encouraging lifelong learning. Programs are designed to inspire students to take ownership of their growth, adopt innovative problem-solving techniques, and actively participate in societal development. This commitment to advancing education underscores the institution's vision of creating a generation of critical thinkers, responsible citizens, and dynamic leaders. OBE serves as the cornerstone of the college's mission, aligning academic programs with clearly defined outcomes to ensure that students graduate with the skills, values, and mindset needed to excel in both their personal and professional lives. By prioritizing these outcomes, the college fosters a vibrant, future-ready learning environment that inspires excellence and promotes meaningful contributions to society.

20.Distance education/online education:

Innovative Distance and Online Education Initiatives The college has integrated distance and online education into its academic framework, utilizing a range of digital platforms such as YouTube, Google Classroom, Zoom, and Google Meet. Additionally, dedicated WhatsApp groups have been created for each class to facilitate seamless communication and provide students with access to video lectures, notes, assignments, and updates. These efforts highlight the institution's commitment to leveraging technology for an inclusive and enriched learning experience. Key highlights of the college's online education initiatives include: Promoting Peer Interaction and Collaborative Learning Online discussion forums and WhatsApp groups foster interaction among students, enabling collaborative learning and creating a sense of community. Enhancing Engagement Through Multimedia Tools The integration of interactive quizzes, virtual simulations, and multimedia resources ensures a dynamic and engaging learning environment. Supporting Self-Directed Learning Access to digital libraries, online resources, and shared materials through platforms like WhatsApp empowers students to explore topics independently and cultivate lifelong learning habits. Accommodating Diverse Learning Needs Synchronous sessions and asynchronous resources, along with flexible access via WhatsApp and other platforms, cater to diverse learning preferences and schedules. Facilitating Continuous Improvement with Real-Time Feedback Tools like online assessments and WhatsApp-based feedback channels enable students to track progress and receive personalized guidance. Enriching Learning Through Expert Insights Virtual guest lectures, webinars, and workshops offer exposure to industry professionals and subject experts, broadening students' perspectives. Providing Additional Academic Support WhatsApp

groups serve as a convenient platform for real-time communication, sharing supplementary materials, and offering peer and faculty mentoring outside of formal class hours. Encouraging Active Participation Interactive tools, such as online polls, collaborative projects, and WhatsApp discussions, encourage active engagement and accountability among students. Optimizing Learning with Adaptive Technologies The use of adaptive learning solutions tailors instruction to individual needs, enhancing student outcomes and maximizing learning potential. Building Digital Literacy and Online Etiquette Training sessions focus on developing digital skills, effective communication, and etiquette essential for successful online education and professional interactions. Through these comprehensive initiatives, the college is creating an accessible, engaging, and flexible learning ecosystem. By combining digital tools, platforms, and innovative methodologies, the institution is fostering academic excellence and preparing students for the demands of a rapidly evolving digital world.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**201**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1624**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**440**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**523**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**20**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**20**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**22-5**
4.3 Total number of computers on campus for academic purposes	**106**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a structured and collaborative process. Faculty members prepare in advance, staying updated on curriculum changes and aligning their teaching strategies to meet academic standards. A dedicated committee designs a comprehensive timetable, incorporating feedback from students and faculty. This timetable is shared via notice boards and the college website for accessibility.

Teaching activities are planned in accordance with the college calendar, which aligns with university and government guidelines. An induction program is held at the start of each session to familiarize new students with the institution's vision, mission, and academic expectations.

Classes, both theoretical and practical, are conducted as per the timetable using diverse teaching methods, including ICT tools and interactive seminars. Students are encouraged to utilize the college's Network Resource Center (NRC) for accessing e-content and enhancing their learning experience.

Faculty members maintain daily diaries to document lesson plans and teaching progress. These diaries are regularly reviewed by department heads and the Principal to ensure adherence to the curriculum and continuous improvement.

This systematic approach reflects the institution's commitment to providing quality education, fostering a learner-centric environment, and supporting students' academic and professional growth.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.gmcratanpur.ac.in/Uploads/Academic%20Calandor%202023-24%2039501252_202301 6141816.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Mahamaya College, Ratanpur, adheres to the academic

calendar established by the Department of Higher Education, Government of Chhattisgarh, and Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. Various committees ensure activities are carried out in alignment with this schedule. The calendar is shared with faculty and made accessible on the college website. A central committee oversees the admission process, ensuring it aligns with the timeline. Faculty members are responsible for conducting teaching-learning activities as per the calendar. The Student Union manages elections and related events within the specified schedule. Sports activities are coordinated by the sports advisory committee, ensuring smooth execution. Internal examinations are planned by the examination committee in consultation with faculty and students, maintaining adherence to the academic schedule.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gmcratanpur.ac.in/Uploads/Academic%20Calandor%202023-24%2039501252_20230 16141816.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

201

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

81

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crucial themes like professional ethics, gender equality, and human values across the curriculum. Courses in various disciplines, including Economics, Commerce, and Political Science, incorporate these concepts. The NUSSD unit and Hindi Literature also contribute significantly to the promotion of human values. This holistic approach ensures a well-rounded education that addresses not only academic knowledge but also ethical, social, and environmental concerns.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

468

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gmcratanpur.ac.in/Uploads/Feedback%202024_2024198155235.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

760

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

596

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Mahamaya College Ratanpur identifies and supports both advanced and slow learners. Advanced learners benefit from group discussions, tutorials, and field visits, while also receiving career guidance and encouragement to participate in higher-level academic activities. Slow learners receive dedicated support through special classes, doubt-clearing sessions, and individualized attention from faculty. This multifaceted approach ensures a conducive learning environment for all students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1624	20

File Description	Documents
Any additional information	[View File](View%20File)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the 2023-24 academic session, Government Mahamaya College Ratanpur emphasized experiential learning. This approach, which emphasizes "learning by doing," was integrated into various aspects of the curriculum.

Participatory learning methods, such as Group Discussions, Field Work, Assignments, and Student Seminars, were actively employed. Notably, the college leveraged Ratanpur's rich historical heritage by organizing field visits to nearby historical and archaeological sites, particularly for History students.

Group Discussions fostered critical thinking and idea exchange among students, while Seminars served as an integral part of the postgraduate evaluation process.

Problem-solving methodologies were emphasized in Science departments, while Humanities students engaged in experiential learning through creative activities like the "Best from Waste" competition. This competition encouraged students to repurpose discarded items, promoting environmental awareness and creative problem-solving skills.

This approach to experiential learning aimed to enhance student engagement, critical thinking, and practical application of knowledge, aligning with the college's commitment to holistic education.

File Description	Documents
Upload any additional information	[View File](View%20File)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the 2023-24 session, Government Mahamaya College Ratanpur actively promoted the use of ICT tools for enhancing the teaching-learning process. Teachers were encouraged to leverage available resources such as PowerPoint presentations, educational videos, and online platforms to supplement traditional lectures.

To facilitate this, the college organized training sessions for faculty on the effective use of ICT tools and the NLIST facility. This aimed to equip teachers with the necessary skills to integrate technology into their teaching methodologies.

Students were also encouraged to utilize the Network Resource Center (NRC) and were guided by teachers on effectively using ICT tools for their learning. This included accessing online resources, conducting research, and preparing presentations.

Furthermore, the college actively organized online competitions, such as those conducted by the State Youth Commission, providing students with valuable experience in online activities.

To ensure timely dissemination of information, the college regularly updated its website and notice boards with the latest news regarding syllabus, exam timetables, internal assessments, and upcoming competitions. This initiative not only kept students informed but also exposed students from rural backgrounds to the benefits of using ICT tools for accessing information and staying updated.

This multi-faceted approach to ICT integration during the 2023-24 session aimed to enhance the overall learning experience for students and bridge the digital divide.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File]()

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

167

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment for Session 2023-24

Internal assessment is a crucial component of student evaluation at Government Mahamaya College Ratanpur, contributing 10% to the final grade in Undergraduate programs and 20% in each Postgraduate semester.

Key Features:

- **Continuous Assessment: Internal assessments are conducted throughout the academic year using various methods.**
- **Transparency: The college emphasizes transparency in the assessment process to enhance student learning and writing skills.**
- **Uniformity: A standardized and transparent method is followed across all subjects to ensure consistency and clarity for students.**
- **Faculty Involvement: The Internal Examination Committee organizes meetings with all faculty members to finalize the internal assessment schedule and procedures.**
- **Effective Communication: The finalized timetable is communicated clearly to students through various channels, including WhatsApp groups, notice boards, and the college website.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination Process (Session 2023-24)

Internal Examination Committee

An Internal Examination Committee is formed every year to oversee internal evaluation matters. This committee maintains a detailed record of the steps taken for managing internal exams, including student grievances (if any).

Grievance Redressal for Internal Exams

- The head of the department and the subject teachers are responsible for addressing grievances regarding evaluation brought to their attention.
- Student grievances are prioritized by the respective subject teachers and departments and resolved promptly. Most internal exam-related grievances are addressed at the department level to ensure student satisfaction.
- If a student's grievance is not resolved by the subject teacher, they can approach the head of the department and/or the Internal Examination Committee.

Absenteeism in Internal Exams

- For students who miss internal exams due to valid reasons (e.g., participation in national/state level sports or illness), the Internal Examination Committee will conduct a separate internal exam.

External Examination Process (Annual/Semester)

Grievance Redressal for External Exams

- Students who wish to request re-totaling or revaluation can obtain information about the process from the college office, Helpdesk, or any subject teacher.
- Re-totaling and revaluation results are declared by the

university following established procedures.

Rer-evaluation/Challenged Evaluation Process

- **If a student remains unsatisfied after revaluation, they can apply for a rerevaluation or challenged evaluation process.**

Changes for Session 2023-24

- **This revision clarifies that the text pertains to the 2023-24 academic session.**
- **Minor edits were made for clarity and conciseness.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Mahamaya College Ratanpur clearly outlines its educational objectives on its website. Programme Outcomes (POs) and Course Outcomes (COs) are readily available under the 'IQAC' tab. These vary depending on the chosen program (B.A., B.Sc., B.Com., M.A.) and student electives, ensuring alignment with future career paths. The website transparency empowers students to make informed decisions and prepare for various job opportunities. Faculty strictly adhere to the course structure, ensuring timely and comprehensive completion. Students are informed about the course structure at the outset, and encouraged to develop strong reading habits and gather relevant information throughout the semester. This clear communication fosters a structured learning environment for all undergraduate students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gmcratanpur.ac.in/Uploads/popsoco_2021305163619.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Mahamaya College Ratanpur tracks student success through various metrics. This includes performance in university and internal exams, progression to higher studies, and qualification in competitive exams like NET/SET. Alumni data is also tracked, revealing trends like pursuing PhDs at private universities, pursuing teaching careers, or preparing for government jobs. This information helps the college evaluate the effectiveness of its programs and courses in preparing students for their chosen paths.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gmcratanpur.ac.in/Uploads/popsoco_2021305163619.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

523

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gmcratanpur.ac.in/Uploads/Feedback%202024_202419815523
5.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college fosters a strong emphasis on community engagement through various extension activities. The NSS units actively organize initiatives like plantation drives, cleanliness campaigns, and community development projects in adopted villages. Students have contributed to village development by renovating buildings and constructing community spaces. Awareness programs on government schemes like "Narva, Ghurava, Badi" and social welfare programs are conducted both within the college and in the community. During religious festivals, NSS volunteers assist local authorities in crowd and traffic management. The college maintains a green campus and promotes health awareness through initiatives like the Red Cross and Red Ribbon Society, which organizes health camps, awareness lectures programs. These activities instill a sense of social responsibility in students and contribute to the overall development of the surrounding community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	*View File*
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	*View File*

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

447

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Mahamaya College Ratanpur boasts robust infrastructure supporting effective teaching and learning. The main building houses administrative offices, well-equipped science labs, and departments for subjects like Economics, Commerce, Hindi, and English, all with internet access. The Computer Science department features 30 Wi-Fi-enabled computers. The old building accommodates

postgraduate departments with internet facilities and well-ventilated classrooms. Essential amenities like a library, sports department, and a hygienic canteen contribute to a holistic student experience. The RUSA building further enhances the learning environment with six classrooms, a Geography department, and a state-of-the-art Smart Classroom equipped with modern audio-visual aids. Separate washroom facilities for boys and girls in all buildings reflect the institution's commitment to student welfare and academic excellence.

This version:

- Is concise and to the point: It conveys the key information about the infrastructure in a succinct manner.
- Focuses on key aspects: It highlights important features like internet access, well-equipped labs, and the Smart Classroom.
- Maintains clarity and flow: It is easy to read and understand.
- Is suitable for session 2023-24: The information provided is relevant to the specified academic year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During the 2023-24 session, [Institution Name] prioritized students' holistic development by providing comprehensive cultural, recreational, and sports facilities. Recognizing the importance of extracurricular activities, the institution offered a vibrant range of amenities to cater to diverse interests. Cultural activities were supported with modern sound systems and musical instruments, encouraging students to explore their artistic talents. The expansive outdoor playground hosted various sports, including basketball, volleyball, badminton, cricket, and football, promoting physical fitness and teamwork. Indoor facilities included rooms for chess, table tennis, and carom, as well as a multi-gymnasium and meditation space for fitness and mental well-being. The NSS units engaged students in community outreach programs, fostering social responsibility and leadership

skills. Annual cultural and sports events provided platforms for students to showcase their talents in dance, singing, drama, cooking, and sports competitions, enhancing their time management, teamwork, and overall productivity. These facilities and activities contributed to a vibrant campus life, enriching students' educational experiences beyond the classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

During the 2023-24 session, the college library took significant strides towards automation. The implementation of the SOUL 2.0 Integrated Library Management System (ILMS) has streamlined many operations, with most book records now digitized. A key feature is the integration of N-LIST, providing access to a vast repository of e-resources, including journals, e-books, and reference materials, benefiting both students and faculty in their academic pursuits. While the library boasts a collection of nearly 23,300 books, the automation process is still ongoing. Although the ILMS has been partially implemented, it has already improved efficiency and access to library resources for the college community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

01-06-2025 01:22:47

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.23897

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the 2023-24 academic session, Government Mahamaya College Ratanpur demonstrated a strong commitment to technological advancement. The institution boasts a robust IT infrastructure, including a Wi-Fi-enabled campus with high-speed internet connectivity. Three classrooms are equipped with state-of-the-art ICT facilities and interactive boards, while a dedicated seminar room in the RUSA building features a digital teaching device and audio system. This facilitates dynamic and engaging teaching-learning experiences.

The College has significantly upgraded its computer facilities in recent years, expanding from 93 to 106 computers. The Network Resource Centre, supported by UGC, provides valuable resources for students and faculty. A biometric system implemented in 2018

enhances administrative efficiency and security. The college website serves as a crucial communication platform, regularly updated with important information. Bulk messaging facilities ensure timely dissemination of notices to students. These initiatives underscore the institution's dedication to creating a technologically enriched and efficient learning environment for all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

106

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

81.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Mahamaya College Ratanpur maintains a well-structured infrastructure to support academic and student life. The college boasts three buildings housing 20 classrooms, 7 laboratories, 3 ICT-equipped classrooms, and 2 Girls' common rooms. A well-stocked library, sports facilities, and 35 computers with internet access are available. The campus features a mini-stadium and Wi-Fi coverage, ensuring a conducive learning environment.

To ensure efficient management, the college has established various committees. Shortages in support staff are addressed through community initiatives and self-financing mechanisms. Laboratory maintenance is overseen by department heads, while library operations are managed by dedicated staff. A trained sports officer promotes student participation in sports. The college maintains over 100 computers, with vacancies in computer operator positions temporarily filled through self-financing. Contractual teachers ensure continuity in computer science education.

By implementing these strategies, the college ensures the effective utilization and upkeep of its resources, adhering to UGC and state education department guidelines to maintain academic and procedural integrity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1232

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government Mahamaya College Ratanpur recognizes students as key stakeholders in its development. The institution fosters student engagement by actively involving them in various administrative and extracurricular activities. Students participate in decision-making bodies like the Internal Quality Assurance Cell (IQAC) and Development Committees, ensuring their perspectives are considered in key institutional matters.

Student contributions have led to significant improvements, including the introduction of new courses, infrastructure

enhancements, and Wi-Fi expansion. The college cultivates a vibrant extracurricular environment with a wide range of activities, from debates and essay competitions to artistic pursuits. Students enthusiastically participate and often take leadership roles in organizing these events.

This holistic approach fosters a sense of responsibility, teamwork, and personal growth. By actively involving students in all aspects of college life, Government Mahamaya College Ratanpur ensures their voices are heard and valued, creating a more enriching and student-centric educational experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

200

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A registered Alumni Association is crucial for Higher Education Institutions (HEIs) like Government Mahamaya College Ratanpur. It provides a structured platform for alumni to actively contribute

to the institution's growth. Operating within legal frameworks, the association facilitates financial support, mentorship, and networking opportunities for current students.

Alumni play a pivotal role in the development of the college by offering their expertise and industry connections. Their involvement enriches academic programs and enhances the institution's reputation. Since its inception over three decades ago, the college has produced thousands of successful alumni who are contributing to society. Their achievements serve as a testament to the quality of education provided by Government Mahamaya College Ratanpur, solidifying its role as a catalyst for societal progress and advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Mahamaya College Ratanpur operates with a governance structure aligned with its vision of imparting quality education, fostering values, and unlocking individual potential. The mission emphasizes delivering educational excellence, equipping students with skills for a dynamic world, and opening doors to diverse career paths.

Led by the Principal and supported by various committees, governance activities actively contribute to achieving these goals. In the 2023-24 session, the college witnessed a significant increase in student enrollment. Notably, the institution has implemented programs to enhance student employability through the

Career Guidance Cell, reflecting its commitment to student success in both their professional and personal lives.

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/uploads/Vision%20and%20Mission%20of%20the%20College.pdf
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Mahamaya College Ratanpur champions effective leadership through decentralized governance and participatory management. Governed by the Department of Higher Education, Chhattisgarh, and affiliated with Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, the college retains autonomy in critical areas like fund allocation and appointment approvals.

Decentralization empowers departments and committees, fostering smooth operations. Committees, formed by the Principal with input from staff and the Internal Quality Assurance Cell (IQAC), facilitate effective decision-making. Participative management involves students, alumni, and parents in key committees. Departments collaborate with faculty to create action plans for quality education, encompassing workload, scheduling, and resource allocation. Committee conveners, with member support, implement these plans.

The Principal oversees all activities, incorporating feedback from stakeholders into committee discussions for continuous improvement. This collaborative approach fosters a conducive environment, enhancing institutional effectiveness and stakeholder satisfaction.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government Mahamaya College Ratanpur is committed to continuous improvement through strategic planning (session 2023-24). Recent initiatives address evolving needs:

- **Enhanced Classrooms:** Eight new classrooms accommodate a growing student body. Upgraded labs boast state-of-the-art equipment, while interactive boards and projectors improve ICT access in all classrooms.
- **Library Modernization:** The library now features SOUL 2.0 software, computers, Wi-Fi, and over 30 new computers with the latest configurations.
- **Expanded Resources:** A multi-gym, Kabaddi mats, musical instruments, and additional furniture provide opportunities for physical and cultural activities. Photocopying services further support student needs.
- **Increased Intake & New Programs:** This strategic investment has led to an expanded intake capacity for existing programs (B.A., B.Com., B.Sc.) and approval for new courses (M.Com., PGDCA, DCA). Plans are underway for M.A. programs in Geography and Hindi, and an M.Sc. program in Chemistry.

This focus on improvement ensures Government Mahamaya College Ratanpur remains well-equipped to meet the needs of its students.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Mahamaya College Ratanpur operates under a well-defined administrative structure adhering to state government regulations. The Principal, as the chief executive, oversees all aspects of the college, including academics, finance, and administration, in accordance with guidelines from the Department of Higher Education and the affiliating University.

A team of departmental heads, coordinators, librarians, sports officers, and office staff supports the Principal. Academic departments are headed by respective faculty members, while

dedicated officers manage sports and library services. Committees provide valuable input to the Principal.

The administrative framework includes an Assistant Grade I overseeing office sections, with support from other staff. Laboratory technicians ensure the upkeep of labs. The college recruits guest lecturers and self-financed teachers based on merit and state guidelines. This efficient administrative structure facilitates smooth functioning and enables the college to achieve its objectives of academic excellence and holistic student development.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105754/6.2.2_1622110773_5238.pdf
Link to Organogram of the Institution webpage	https://gmcratanpur.ac.in/Uploads/ORGANOGRAM%20OF%20THE%20COLLEGE_2021294084323.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Mahamaya College Ratanpur prioritizes staff well-being

through comprehensive welfare measures aligned with Government of Chhattisgarh regulations. Retirement benefits include pension, gratuity, and earned leave encashment. The institution implements the CPS scheme, provides Anukampa Niyukti (compassionate appointment) and ex-gratia support in case of an employee's demise.

Financial planning avenues include GIS, GPF, NPS, and partial withdrawal options from GPF. Medical reimbursement facilities are extended to all staff. Teaching staff receive incentives for higher education, duty leaves for academic engagements, and study leave. Non-teaching staff benefit from duty leaves for training, uniform provisions, festival advances, and medical allowances.

These measures, along with various types of leaves (casual, earned, medical, maternity), foster a supportive and conducive work environment for all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Mahamaya College Ratanpur employs a robust Performance Appraisal System for both teaching and non-teaching staff.

Teaching staff evaluations adhere to guidelines set by the Department of Higher Education, Chhattisgarh, and UGC standards. Confidential Reports (CRs) and Annual Performance Indicators (APIs) are submitted by teaching staff, detailing their academic contributions such as publications, research, student guidance, and administrative duties. API scores are reviewed by the Internal Quality Assurance Cell (IQAC) and forwarded to the State Level Quality Assurance Cell (SLQAC). Principals evaluate CR forms, assigning grades, which are then reviewed by Regional Additional Directors (ADs) and finally approved by the Secretary of Higher Education.

Separate performance appraisal forms are utilized for Librarians, Sports Officers, and other non-teaching staff, tailored to their specific roles. CR proformas for class three and four employees assess criteria like physical capacity, punctuality, and decision-making abilities. This comprehensive system ensures equitable and transparent evaluations across all staff categories, fostering accountability and continuous improvement within the institution.

File Description	Documents
Paste link for additional information	https://www.gmcratanpur.ac.in/Uploads/Feedba_ck%202022%20-%2023_2024273060424.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Government Mahamaya College Ratanpur maintains a robust financial management system. Internal audits are conducted by an audit committee comprising faculty members, ensuring transparency in all financial transactions. The accounts section meticulously maintains records including receipts, payments, and DFC records. Monthly expenditure reports are submitted to the Directorate of Higher Education.

External audits are conducted for all sources of funding, including Government, Non-Government, Self-finance, Jan Bhagidari, UGC, and RUSA funds. The Department of Higher Education and the Accountant General audit government and non-government funds. Chartered Accountants audit Jan Bhagidari, Self-finance, UGC, and

RUSA funds annually. The most recent external audit by the Accountant General was conducted in June 2021. This multi-tiered auditing system ensures financial accountability and adherence to all regulatory standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Mahamaya College Ratanpur diligently mobilizes funds from diverse sources, including state government allotments, student fees, and external grants. The Principal (DDO) oversees the allocation of these funds, ensuring their purposeful utilization. Resource optimization is a priority across departments, with meticulous planning and adherence to established protocols in areas such as laboratories, library, sports, and other units.

State government allotments are primarily utilized for staff salaries, infrastructure maintenance, and covering expenses like affiliation fees, utilities, and equipment. Non-government funds, primarily student fees, are allocated towards development initiatives, internal examinations, and essential amenities. The Rashtriya Uchchatar Shiksha Abhiyan (RUSA) committee ensures the

proper utilization of allocated funds, ensuring alignment with grant objectives. This comprehensive approach ensures that resources are effectively utilized to enhance the college's educational environment and support its overarching goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the 2023-24 session, the Internal Quality Assurance Cell (IQAC) at Government Mahamaya College Ratanpur played a pivotal role in enhancing the quality of education. Key initiatives included:

- Curriculum Enrichment: IQAC spearheaded programs to enhance student skills. This involved organizing specialized training courses in Management, Soft Skills, Banking and Finance, Hospital and Service Management, and Retail Marketing. Collaborations with renowned institutions like the Tata Institute of Social Sciences, Mumbai, and Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, further enriched the academic offerings.

- ICT Integration: IQAC prioritized the integration of ICT tools into the curriculum. This involved expanding ICT infrastructure with the extension of Internet/Wi-Fi to both RUSA and Old buildings. The provision of NLIST facility, free Wi-Fi access, and complimentary computer and internet services at the college's NRC enabled students to develop competency and creativity in ICT usage.

These initiatives demonstrate the IQAC's commitment to improving the quality of education and preparing students for success in a rapidly evolving world.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the 2023-24 session, Government Mahamaya College Ratanpur, through its Internal Quality Assurance Cell (IQAC), regularly evaluates its teaching-learning processes, operational structures, and student outcomes. This evaluation aligns with established standards and documents continuous improvements across various activities.

Following recommendations from the National Assessment and Accreditation Council (NAAC), the institution has implemented several strategies to enhance teaching-learning processes. These include Academic Audits, which assess faculty performance and provide feedback for improvement. Recognizing the importance of ICT, the college has invested in enhancing accessibility to technology resources. This includes providing all-in-one Wi-Fi enabled PCs to each department, facilitating seamless information access for both faculty and students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gmcratanpur.ac.in/Uploads/Annual_%20Report_2024244045755.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the 2023-24 academic session, Government Mahamaya College Ratanpur actively promoted gender equity. To ensure the safety and empowerment of female students, the college has implemented several measures. These include the installation of CCTV cameras at strategic locations, the establishment of anti-ragging and anti-sexual harassment committees, and the provision of a helpline for immediate assistance. The college provides two dedicated girls' common rooms equipped with essential amenities and separate washrooms for enhanced privacy. Additionally, the college has installed a sanitary napkin vending machine and an incinerator, demonstrating its commitment to addressing the needs and well-being of female students. These initiatives foster a safe and inclusive environment that supports the holistic development of all students.

File Description	Documents
Annual gender sensitization action plan	https://www.gmcratanpur.ac.in/Uploads/7.1.1_2021045034654_2021295110410.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Mahamaya College Ratanpur prioritizes environmental sustainability through comprehensive waste management practices. Solid waste is meticulously segregated into biodegradable and non-biodegradable components. Garden waste from over 350 trees is converted into compost through NADEP and vermi-composting, fostering sustainable agriculture and engaging students in environmental awareness.

The college promotes paperless communication through electronic displays and smartphone usage, minimizing paper consumption. Plastic use is discouraged, and the institution collaborates with local municipalities for regular collection of non-biodegradable waste.

Liquid waste management focuses on resource optimization. RO purifier wastewater is repurposed for sanitation and gardening, while toilet wastewater is channeled into a septic tank. Additionally, defective items are recycled, emphasizing resource conservation.

These initiatives demonstrate the college's commitment to environmental stewardship and sustainable development, aligning with the principles of Reduce, Recycle, and Reuse.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   **B. Any 3 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Mahamaya College Ratanpur actively fosters an inclusive environment where students from diverse backgrounds feel valued

and respected. The institution celebrates cultural diversity through events like Bhangra, Garba, and traditional dances, promoting harmony and understanding. Participation in the Ek Bharat Shresht Bharat scheme encourages students to appreciate and respect the culture of other states, such as Gujarat.

The college emphasizes social consciousness through initiatives like National Yoga Day organized by the NSS wing. Embracing reservation policies, the institution ensures equitable access to education for all. While Hindi is the common professional language, efforts are made to ensure that linguistic differences do not create barriers for any student.

By promoting cultural exchange, social justice, and a sense of belonging, Government Mahamaya College Ratanpur strives to create an inclusive and enriching learning environment for all its students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the 2023-24 academic session, the Institution prioritized fostering a deep understanding of constitutional values, rights, and duties among students and employees. Recognizing the importance of active citizenship, the Institution organized various programs to raise awareness about the Constitution and encourage its responsible implementation.

Key initiatives included observing Constitution Day with the reading of the Preamble and expert lectures. Furthermore, the Institution actively participated in the SVEEP program, appointing campus ambassadors to promote voter awareness. A range of activities, including debates, poster competitions, rallies, and demonstrations on EVM functionality, were conducted to encourage active voter participation. These multifaceted efforts aimed to instill a profound appreciation for constitutional principles and empower students to become responsible and engaged citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the 2023-24 academic year, Government Mahamaya College Ratanpur actively celebrated various national and international commemorations to foster a rich cultural environment and promote student engagement.

Key events included Independence Day and Republic Day celebrations with flag hoisting and national anthem singing. Teachers' Day acknowledged educators' contributions, while NSS Day emphasized community service. National Deworming Day promoted public health through tablet distribution and awareness programs. Birth

anniversaries of Mahatma Gandhi and Lal Bahadur Shastri were marked with cleanliness drives and motivational speeches. Constitution Day involved the reading of the Preamble and discussions on democratic principles. World AIDS Day raised awareness about HIV/AIDS. National Youth Day celebrated youth empowerment, and National Voters Day encouraged democratic participation. Finally, International Yoga Day promoted physical and mental well-being through yoga practices.

These celebrations not only instilled a sense of national pride and global awareness in students but also fostered a vibrant and engaging campus environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Government Mahamaya College Ratanpur actively promotes environmental sustainability and digital literacy. The "Green Campus" initiative focuses on efficient land use, water management, and conservation. Annual plantation drives involving students, staff, and stakeholders contribute to a lush and eco-friendly campus.

Furthermore, the college recognizes the digital divide faced by students from economically weaker and marginalized backgrounds. The "Free ICT Training" program provides access to 116 computers across various labs, including a Network Resource Center and ICT-enabled classrooms. This initiative aims to bridge the digital divide by equipping students with essential computer skills, internet access, and the ability to utilize digital resources for learning and growth.

These initiatives demonstrate the college's commitment to fostering a holistic learning environment that promotes both

environmental awareness and digital empowerment for all students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Mahamaya College Ratanpur prioritizes holistic student development, guided by the motto 'Gyanmev Shakti' (Knowledge is Power). The institution fosters a unique environment that emphasizes both academic excellence and social empowerment.

The college offers a range of extracurricular activities, including sports programs overseen by trained instructors. Modern facilities, such as synthetic mats for Kabaddi and Karate, cater to diverse interests. A well-maintained playground encourages active participation from both students and the local community.

The institution demonstrates a strong commitment to inclusivity. Notably, female enrollment has increased significantly, reaching 57% in session 2023-24. Moreover, over 90% of students belong to underprivileged sections, highlighting the college's dedication to serving marginalized communities.

Through these efforts, Government Mahamaya College Ratanpur not only provides quality education but also empowers students with the knowledge, skills, and values necessary to become responsible citizens and contribute meaningfully to society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a structured and collaborative process. Faculty members prepare in advance, staying updated on curriculum changes and aligning their teaching strategies to meet academic standards. A dedicated committee designs a comprehensive timetable, incorporating feedback from students and faculty. This timetable is shared via notice boards and the college website for accessibility.

Teaching activities are planned in accordance with the college calendar, which aligns with university and government guidelines. An induction program is held at the start of each session to familiarize new students with the institution's vision, mission, and academic expectations.

Classes, both theoretical and practical, are conducted as per the timetable using diverse teaching methods, including ICT tools and interactive seminars. Students are encouraged to utilize the college's Network Resource Center (NRC) for accessing e-content and enhancing their learning experience.

Faculty members maintain daily diaries to document lesson plans and teaching progress. These diaries are regularly reviewed by department heads and the Principal to ensure adherence to the curriculum and continuous improvement.

This systematic approach reflects the institution's commitment to providing quality education, fostering a learner-centric environment, and supporting students' academic and professional growth.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.gmcratanpur.ac.in/Uploads/Academic%20Calandor%202023-24%2039501252_2023016141816.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Mahamaya College, Ratanpur, adheres to the academic calendar established by the Department of Higher Education, Government of Chhattisgarh, and Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. Various committees ensure activities are carried out in alignment with this schedule. The calendar is shared with faculty and made accessible on the college website. A central committee oversees the admission process, ensuring it aligns with the timeline. Faculty members are responsible for conducting teaching-learning activities as per the calendar. The Student Union manages elections and related events within the specified schedule. Sports activities are coordinated by the sports advisory committee, ensuring smooth execution. Internal examinations are planned by the examination committee in consultation with faculty and students, maintaining adherence to the academic schedule.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://www.gmcratanpur.ac.in/Uploads/Academic%20Calandor%202023-24%2039501252_2023016141816.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	**B. Any 3 of the above**

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

201

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

81

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crucial themes like professional ethics, gender equality, and human values across the curriculum. Courses in various disciplines, including Economics, Commerce, and Political Science, incorporate these concepts. The NUSSD unit and Hindi Literature also contribute significantly to the promotion of human values. This holistic approach ensures a well-rounded education that addresses not only academic knowledge but also ethical, social, and environmental concerns.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

468

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gmcratanpur.ac.in/Uploads/Feedback%202024_2024198155235.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

760

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

596

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Mahamaya College Ratanpur identifies and supports both advanced and slow learners. Advanced learners benefit from group discussions, tutorials, and field visits, while also receiving career guidance and encouragement to participate in higher-level academic activities. Slow learners receive dedicated support through special classes, doubt-clearing sessions, and individualized attention from faculty. This multifaceted approach ensures a conducive learning environment for all students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1624	**20**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the 2023-24 academic session, Government Mahamaya College Ratanpur emphasized experiential learning. This approach, which emphasizes "learning by doing," was integrated into various aspects of the curriculum.

Participatory learning methods, such as Group Discussions, Field Work, Assignments, and Student Seminars, were actively employed. Notably, the college leveraged Ratanpur's rich historical heritage by organizing field visits to nearby historical and archaeological sites, particularly for History students.

Group Discussions fostered critical thinking and idea exchange among students, while Seminars served as an integral part of the postgraduate evaluation process.

Problem-solving methodologies were emphasized in Science departments, while Humanities students engaged in experiential learning through creative activities like the "Best from Waste" competition. This competition encouraged students to repurpose discarded items, promoting environmental awareness and creative problem-solving skills.

This approach to experiential learning aimed to enhance student engagement, critical thinking, and practical application of knowledge, aligning with the college's commitment to holistic education.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the 2023-24 session, Government Mahamaya College Ratanpur actively promoted the use of ICT tools for enhancing the teaching-learning process. Teachers were encouraged to leverage available resources such as PowerPoint presentations, educational videos, and online platforms to supplement traditional lectures.

To facilitate this, the college organized training sessions for faculty on the effective use of ICT tools and the NLIST facility. This aimed to equip teachers with the necessary skills to integrate technology into their teaching methodologies.

Students were also encouraged to utilize the Network Resource Center (NRC) and were guided by teachers on effectively using ICT tools for their learning. This included accessing online resources, conducting research, and preparing presentations.

Furthermore, the college actively organized online competitions, such as those conducted by the State Youth Commission, providing students with valuable experience in online activities.

To ensure timely dissemination of information, the college regularly updated its website and notice boards with the latest news regarding syllabus, exam timetables, internal assessments, and upcoming competitions. This initiative not only kept students informed but also exposed students from rural backgrounds to the benefits of using ICT tools for accessing information and staying updated.

This multi-faceted approach to ICT integration during the 2023-24 session aimed to enhance the overall learning experience for students and bridge the digital divide.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

167

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment for Session 2023-24

Internal assessment is a crucial component of student evaluation at Government Mahamaya College Ratanpur, contributing 10% to the final grade in Undergraduate programs and 20% in each Postgraduate semester.

Key Features:

- **Continuous Assessment: Internal assessments are conducted throughout the academic year using various methods.**
- **Transparency: The college emphasizes transparency in the assessment process to enhance student learning and writing skills.**
- **Uniformity: A standardized and transparent method is followed across all subjects to ensure consistency and clarity for students.**
- **Faculty Involvement: The Internal Examination Committee organizes meetings with all faculty members to finalize the internal assessment schedule and procedures.**
- **Effective Communication: The finalized timetable is communicated clearly to students through various channels, including WhatsApp groups, notice boards, and the college website.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal Examination Process (Session 2023-24)

Internal Examination Committee

An Internal Examination Committee is formed every year to oversee internal evaluation matters. This committee maintains a detailed record of the steps taken for managing internal exams, including student grievances (if any).

Grievance Redressal for Internal Exams

- The head of the department and the subject teachers are responsible for addressing grievances regarding evaluation brought to their attention.
- Student grievances are prioritized by the respective subject teachers and departments and resolved promptly. Most internal exam-related grievances are addressed at the department level to ensure student satisfaction.
- If a student's grievance is not resolved by the subject teacher, they can approach the head of the department and/or the Internal Examination Committee.

Absenteeism in Internal Exams

- For students who miss internal exams due to valid reasons (e.g., participation in national/state level sports or illness), the Internal Examination Committee will conduct a separate internal exam.

External Examination Process (Annual/Semester)

Grievance Redressal for External Exams

- Students who wish to request re-totaling or revaluation can obtain information about the process from the college office, Helpdesk, or any subject teacher.
- Re-totaling and revaluation results are declared by the university following established procedures.

Rer-evaluation/Challenged Evaluation Process

- If a student remains unsatisfied after revaluation, they can apply for a rerevaluation or challenged evaluation process.

Changes for Session 2023-24

- This revision clarifies that the text pertains to the 2023-24 academic session.
- Minor edits were made for clarity and conciseness.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Mahamaya College Ratanpur clearly outlines its educational objectives on its website. Programme Outcomes (POs) and Course Outcomes (COs) are readily available under the 'IQAC' tab. These vary depending on the chosen program (B.A., B.Sc., B.Com., M.A.) and student electives, ensuring alignment with future career paths. The website transparency empowers students to make informed decisions and prepare for various job opportunities. Faculty strictly adhere to the course structure, ensuring timely and comprehensive completion. Students are informed about the course structure at the outset, and encouraged to develop strong reading habits and gather relevant information throughout the semester. This clear communication fosters a structured learning environment for all undergraduate students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gmcratanpur.ac.in/Uploads/popsoco_2021305163619.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Mahamaya College Ratanpur tracks student success through various metrics. This includes performance in university and internal exams, progression to higher studies, and qualification in competitive exams like NET/SET. Alumni data is also tracked, revealing trends like pursuing PhDs at private universities, pursuing teaching careers, or preparing for government jobs. This information helps the college

evaluate the effectiveness of its programs and courses in preparing students for their chosen paths.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.gmcratanpur.ac.in/Uploads/popsoco_2021305163619.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

523

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gmcratanpur.ac.in/Uploads/Feedback%202024_2024198155235.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college fosters a strong emphasis on community engagement through various extension activities. The NSS units actively organize initiatives like plantation drives, cleanliness campaigns, and community development projects in adopted villages. Students have contributed to village development by renovating buildings and constructing community spaces. Awareness programs on government schemes like "Narva, Ghurava, Badi" and social welfare programs are conducted both within the college and in the community. During religious festivals, NSS volunteers assist local authorities in crowd and traffic management. The college maintains a green campus and promotes

health awareness through initiatives like the Red Cross and Red Ribbon Society, which organizes health camps, awareness lectures programs. These activities instill a sense of social responsibility in students and contribute to the overall development of the surrounding community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

447

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Mahamaya College Ratanpur boasts robust infrastructure supporting effective teaching and learning. The main building houses administrative offices, well-equipped science labs, and departments for subjects like Economics, Commerce, Hindi, and English, all with internet access. The Computer Science department features 30 Wi-Fi-enabled computers. The old building accommodates postgraduate departments with internet facilities and well-ventilated classrooms. Essential amenities like a library, sports department, and a hygienic canteen contribute to a holistic student experience. The RUSA building further enhances the learning environment with six classrooms, a Geography department, and a state-of-the-art Smart Classroom equipped with modern audio-visual aids. Separate washroom facilities for boys and girls in all buildings reflect the institution's commitment to student welfare and academic excellence.

This version:

- Is concise and to the point: It conveys the key information about the infrastructure in a succinct manner.
- Focuses on key aspects: It highlights important features like internet access, well-equipped labs, and the Smart

Classroom.

- **Maintains clarity and flow: It is easy to read and understand.**
- **Is suitable for session 2023-24: The information provided is relevant to the specified academic year.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During the 2023-24 session, [Institution Name] prioritized students' holistic development by providing comprehensive cultural, recreational, and sports facilities. Recognizing the importance of extracurricular activities, the institution offered a vibrant range of amenities to cater to diverse interests. Cultural activities were supported with modern sound systems and musical instruments, encouraging students to explore their artistic talents. The expansive outdoor playground hosted various sports, including basketball, volleyball, badminton, cricket, and football, promoting physical fitness and teamwork. Indoor facilities included rooms for chess, table tennis, and carom, as well as a multi-gymnasium and meditation space for fitness and mental well-being. The NSS units engaged students in community outreach programs, fostering social responsibility and leadership skills. Annual cultural and sports events provided platforms for students to showcase their talents in dance, singing, drama, cooking, and sports competitions, enhancing their time management, teamwork, and overall productivity. These facilities and activities contributed to a vibrant campus life, enriching students' educational experiences beyond the classroom.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

During the 2023-24 session, the college library took significant strides towards automation. The implementation of the SOUL 2.0 Integrated Library Management System (ILMS) has streamlined many operations, with most book records now digitized. A key feature is the integration of N-LIST,

providing access to a vast repository of e-resources, including journals, e-books, and reference materials, benefiting both students and faculty in their academic pursuits. While the library boasts a collection of nearly 23,300 books, the automation process is still ongoing. Although the ILMS has been partially implemented, it has already improved efficiency and access to library resources for the college community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.23897

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the 2023-24 academic session, Government Mahamaya College Ratanpur demonstrated a strong commitment to technological advancement. The institution boasts a robust IT infrastructure, including a Wi-Fi-enabled campus with high-speed internet connectivity. Three classrooms are equipped with state-of-the-art ICT facilities and interactive boards, while a dedicated seminar room in the RUSA building features a digital teaching device and audio system. This facilitates dynamic and engaging teaching-learning experiences.

The College has significantly upgraded its computer facilities in recent years, expanding from 93 to 106 computers. The Network Resource Centre, supported by UGC, provides valuable resources for students and faculty. A biometric system implemented in 2018 enhances administrative efficiency and security. The college website serves as a crucial communication platform, regularly updated with important information. Bulk messaging facilities ensure timely dissemination of notices to students. These initiatives underscore the institution's dedication to creating a technologically enriched and efficient learning environment for all stakeholders.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

106

File Description	Documents
Upload any additional information	*View File*
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

`A. ? 50MBPS`

File Description	Documents
Upload any additional Information	*View File*
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

81.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Mahamaya College Ratanpur maintains a well-structured infrastructure to support academic and student life. The college boasts three buildings housing 20 classrooms, 7

laboratories, 3 ICT-equipped classrooms, and 2 Girls' common rooms. A well-stocked library, sports facilities, and 35 computers with internet access are available. The campus features a mini-stadium and Wi-Fi coverage, ensuring a conducive learning environment.

To ensure efficient management, the college has established various committees. Shortages in support staff are addressed through community initiatives and self-financing mechanisms. Laboratory maintenance is overseen by department heads, while library operations are managed by dedicated staff. A trained sports officer promotes student participation in sports. The college maintains over 100 computers, with vacancies in computer operator positions temporarily filled through self-financing. Contractual teachers ensure continuity in computer science education.

By implementing these strategies, the college ensures the effective utilization and upkeep of its resources, adhering to UGC and state education department guidelines to maintain academic and procedural integrity.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1232

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`0`

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`97`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government Mahamaya College Ratanpur recognizes students as key stakeholders in its development. The institution fosters student engagement by actively involving them in various administrative and extracurricular activities. Students participate in decision-making bodies like the Internal Quality Assurance Cell (IQAC) and Development Committees, ensuring their perspectives are considered in key institutional matters.

Student contributions have led to significant improvements, including the introduction of new courses, infrastructure enhancements, and Wi-Fi expansion. The college cultivates a vibrant extracurricular environment with a wide range of activities, from debates and essay competitions to artistic pursuits. Students enthusiastically participate and often take leadership roles in organizing these events.

This holistic approach fosters a sense of responsibility, teamwork, and personal growth. By actively involving students in all aspects of college life, Government Mahamaya College Ratanpur ensures their voices are heard and valued, creating a more enriching and student-centric educational experience.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

200

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A registered Alumni Association is crucial for Higher Education Institutions (HEIs) like Government Mahamaya College Ratanpur. It provides a structured platform for alumni to actively contribute to the institution's growth. Operating within legal frameworks, the association facilitates financial support, mentorship, and networking opportunities for current students.

Alumni play a pivotal role in the development of the college by offering their expertise and industry connections. Their involvement enriches academic programs and enhances the institution's reputation. Since its inception over three decades ago, the college has produced thousands of successful alumni who are contributing to society. Their achievements serve as a testament to the quality of education provided by Government Mahamaya College Ratanpur, solidifying its role as a catalyst for societal progress and advancement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Mahamaya College Ratanpur operates with a governance structure aligned with its vision of imparting quality education, fostering values, and unlocking individual potential. The mission emphasizes delivering educational excellence, equipping students with skills for a dynamic world, and opening doors to diverse career paths.

Led by the Principal and supported by various committees, governance activities actively contribute to achieving these goals. In the 2023-24 session, the college witnessed a significant increase in student enrollment. Notably, the institution has implemented programs to enhance student employability through the Career Guidance Cell, reflecting its commitment to student success in both their professional and personal lives.

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/uploads/Vision%20and%20Mission%20of%20the%20College.pdf
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Mahamaya College Ratanpur champions effective leadership through decentralized governance and participatory management. Governed by the Department of Higher Education, Chhattisgarh, and affiliated with Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, the college retains autonomy in critical areas like fund allocation and appointment approvals.

Decentralization empowers departments and committees, fostering smooth operations. Committees, formed by the Principal with input from staff and the Internal Quality Assurance Cell (IQAC), facilitate effective decision-making. Participative management involves students, alumni, and parents in key committees. Departments collaborate with faculty to create action plans for quality education, encompassing workload, scheduling, and resource allocation. Committee conveners, with member support, implement these plans.

The Principal oversees all activities, incorporating feedback from stakeholders into committee discussions for continuous improvement. This collaborative approach fosters a conducive environment, enhancing institutional effectiveness and stakeholder satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government Mahamaya College Ratanpur is committed to continuous improvement through strategic planning (session 2023-24). Recent initiatives address evolving needs:

- Enhanced Classrooms: Eight new classrooms accommodate a growing student body. Upgraded labs boast state-of-the-art equipment, while interactive boards and projectors improve ICT access in all classrooms.
- Library Modernization: The library now features SOUL 2.0 software, computers, Wi-Fi, and over 30 new computers with the latest configurations.
- Expanded Resources: A multi-gym, Kabaddi mats, musical

instruments, and additional furniture provide opportunities for physical and cultural activities. Photocopying services further support student needs.

- **Increased Intake & New Programs:** This strategic investment has led to an expanded intake capacity for existing programs (B.A., B.Com., B.Sc.) and approval for new courses (M.Com., PGDCA, DCA). Plans are underway for M.A. programs in Geography and Hindi, and an M.Sc. program in Chemistry.

This focus on improvement ensures Government Mahamaya College Ratanpur remains well-equipped to meet the needs of its students.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Mahamaya College Ratanpur operates under a well-defined administrative structure adhering to state government regulations. The Principal, as the chief executive, oversees all aspects of the college, including academics, finance, and administration, in accordance with guidelines from the Department of Higher Education and the affiliating University.

A team of departmental heads, coordinators, librarians, sports officers, and office staff supports the Principal. Academic departments are headed by respective faculty members, while dedicated officers manage sports and library services. Committees provide valuable input to the Principal.

The administrative framework includes an Assistant Grade I overseeing office sections, with support from other staff. Laboratory technicians ensure the upkeep of labs. The college recruits guest lecturers and self-financed teachers based on merit and state guidelines. This efficient administrative structure facilitates smooth functioning and enables the college to achieve its objectives of academic excellence and

holistic student development.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/stora_ge/app/hei/SSR/105754/6.2.2_1622110773_523_8.pdf
Link to Organogram of the Institution webpage	https://gmcratanpur.ac.in/Uploads/ORGANOGR AM%20OF%20THE%20COLLEGE_2021294084323.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Mahamaya College Ratanpur prioritizes staff well-being through comprehensive welfare measures aligned with Government of Chhattisgarh regulations. Retirement benefits include pension, gratuity, and earned leave encashment. The institution implements the CPS scheme, provides Anukampa Niyukti (compassionate appointment) and ex-gratia support in case of an employee's demise.

Financial planning avenues include GIS, GPF, NPS, and partial withdrawal options from GPF. Medical reimbursement facilities

are extended to all staff. Teaching staff receive incentives for higher education, duty leaves for academic engagements, and study leave. Non-teaching staff benefit from duty leaves for training, uniform provisions, festival advances, and medical allowances.

These measures, along with various types of leaves (casual, earned, medical, maternity), foster a supportive and conducive work environment for all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Mahamaya College Ratanpur employs a robust Performance Appraisal System for both teaching and non-teaching staff. Teaching staff evaluations adhere to guidelines set by

the Department of Higher Education, Chhattisgarh, and UGC standards. Confidential Reports (CRs) and Annual Performance Indicators (APIs) are submitted by teaching staff, detailing their academic contributions such as publications, research, student guidance, and administrative duties. API scores are reviewed by the Internal Quality Assurance Cell (IQAC) and forwarded to the State Level Quality Assurance Cell (SLQAC). Principals evaluate CR forms, assigning grades, which are then reviewed by Regional Additional Directors (ADs) and finally approved by the Secretary of Higher Education.

Separate performance appraisal forms are utilized for Librarians, Sports Officers, and other non-teaching staff, tailored to their specific roles. CR proformas for class three and four employees assess criteria like physical capacity, punctuality, and decision-making abilities. This comprehensive system ensures equitable and transparent evaluations across all staff categories, fostering accountability and continuous improvement within the institution.

File Description	Documents
Paste link for additional information	https://www.gmcratanpur.ac.in/Uploads/Feedba_ck%202022%20-%2023_2024273060424.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Government Mahamaya College Ratanpur maintains a robust financial management system. Internal audits are conducted by an audit committee comprising faculty members, ensuring transparency in all financial transactions. The accounts section meticulously maintains records including receipts, payments, and DFC records. Monthly expenditure reports are submitted to the Directorate of Higher Education.

External audits are conducted for all sources of funding, including Government, Non-Government, Self-finance, Jan Bhagidari, UGC, and RUSA funds. The Department of Higher Education and the Accountant General audit government and non-government funds. Chartered Accountants audit Jan Bhagidari,

Self-finance, UGC, and RUSA funds annually. The most recent external audit by the Accountant General was conducted in June 2021. This multi-tiered auditing system ensures financial accountability and adherence to all regulatory standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Mahamaya College Ratanpur diligently mobilizes funds from diverse sources, including state government allotments, student fees, and external grants. The Principal (DDO) oversees the allocation of these funds, ensuring their purposeful utilization. Resource optimization is a priority across departments, with meticulous planning and adherence to established protocols in areas such as laboratories, library, sports, and other units.

State government allotments are primarily utilized for staff salaries, infrastructure maintenance, and covering expenses like affiliation fees, utilities, and equipment. Non-government funds, primarily student fees, are allocated towards development initiatives, internal examinations, and essential

amenities. The Rashtriya Uchchatar Shiksha Abhiyan (RUSA) committee ensures the proper utilization of allocated funds, ensuring alignment with grant objectives. This comprehensive approach ensures that resources are effectively utilized to enhance the college's educational environment and support its overarching goals.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the 2023-24 session, the Internal Quality Assurance Cell (IQAC) at Government Mahamaya College Ratanpur played a pivotal role in enhancing the quality of education. Key initiatives included:

- Curriculum Enrichment: IQAC spearheaded programs to enhance student skills. This involved organizing specialized training courses in Management, Soft Skills, Banking and Finance, Hospital and Service Management, and Retail Marketing. Collaborations with renowned institutions like the Tata Institute of Social Sciences, Mumbai, and Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, further enriched the academic offerings.

- ICT Integration: IQAC prioritized the integration of ICT tools into the curriculum. This involved expanding ICT infrastructure with the extension of Internet/Wi-Fi to both RUSA and Old buildings. The provision of NLIST facility, free Wi-Fi access, and complimentary computer and internet services at the college's NRC enabled students to develop competency and creativity in ICT usage.

These initiatives demonstrate the IQAC's commitment to improving the quality of education and preparing students for success in a rapidly evolving world.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the 2023-24 session, Government Mahamaya College Ratanpur, through its Internal Quality Assurance Cell (IQAC), regularly evaluates its teaching-learning processes, operational structures, and student outcomes. This evaluation aligns with established standards and documents continuous improvements across various activities.

Following recommendations from the National Assessment and Accreditation Council (NAAC), the institution has implemented several strategies to enhance teaching-learning processes. These include Academic Audits, which assess faculty performance and provide feedback for improvement. Recognizing the importance of ICT, the college has invested in enhancing accessibility to technology resources. This includes providing all-in-one Wi-Fi enabled PCs to each department, facilitating seamless information access for both faculty and students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,	**C. Any 2 of the above**

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gmcratanpur.ac.in/Uploads/Annual_%20Report_2024244045755.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the 2023-24 academic session, Government Mahamaya College Ratanpur actively promoted gender equity. To ensure the safety and empowerment of female students, the college has implemented several measures. These include the installation of CCTV cameras at strategic locations, the establishment of anti-ragging and anti-sexual harassment committees, and the provision of a helpline for immediate assistance. The college provides two dedicated girls' common rooms equipped with essential amenities and separate washrooms for enhanced privacy. Additionally, the college has installed a sanitary napkin vending machine and an incinerator, demonstrating its commitment to addressing the needs and well-being of female students. These initiatives foster a safe and inclusive environment that supports the holistic development of all students.

File Description	Documents
Annual gender sensitization action plan	https://www.gmcratanpur.ac.in/Uploads/7.1.1_ 2021045034654_2021295110410.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Mahamaya College Ratanpur prioritizes environmental sustainability through comprehensive waste management practices. Solid waste is meticulously segregated into biodegradable and non-biodegradable components. Garden waste from over 350 trees is converted into compost through NADEP and vermi-composting, fostering sustainable agriculture and engaging students in environmental awareness.

The college promotes paperless communication through electronic displays and smartphone usage, minimizing paper consumption. Plastic use is discouraged, and the institution collaborates with local municipalities for regular collection of non-biodegradable waste.

Liquid waste management focuses on resource optimization. RO purifier wastewater is repurposed for sanitation and gardening,

while toilet wastewater is channeled into a septic tank. Additionally, defective items are recycled, emphasizing resource conservation.

These initiatives demonstrate the college's commitment to environmental stewardship and sustainable development, aligning with the principles of Reduce, Recycle, and Reuse.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**D. Any 1 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Mahamaya College Ratanpur actively fosters an inclusive environment where students from diverse backgrounds feel valued and respected. The institution celebrates cultural diversity through events like Bhangra, Garba, and traditional dances, promoting harmony and understanding. Participation in the Ek Bharat Shresht Bharat scheme encourages students to appreciate and respect the culture of other states, such as Gujarat.

The college emphasizes social consciousness through initiatives like National Yoga Day organized by the NSS wing. Embracing reservation policies, the institution ensures equitable access to education for all. While Hindi is the common professional language, efforts are made to ensure that linguistic differences do not create barriers for any student.

By promoting cultural exchange, social justice, and a sense of belonging, Government Mahamaya College Ratanpur strives to create an inclusive and enriching learning environment for all its students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the 2023-24 academic session, the Institution prioritized fostering a deep understanding of constitutional values, rights, and duties among students and employees. Recognizing the importance of active citizenship, the Institution organized various programs to raise awareness about the Constitution and encourage its responsible implementation.

Key initiatives included observing Constitution Day with the reading of the Preamble and expert lectures. Furthermore, the Institution actively participated in the SVEEP program, appointing campus ambassadors to promote voter awareness. A range of activities, including debates, poster competitions, rallies, and demonstrations on EVM functionality, were conducted to encourage active voter participation. These multifaceted efforts aimed to instill a profound appreciation for constitutional principles and empower students to become responsible and engaged citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the 2023-24 academic year, Government Mahamaya College Ratanpur actively celebrated various national and international commemorations to foster a rich cultural environment and promote student engagement.

Key events included Independence Day and Republic Day celebrations with flag hoisting and national anthem singing. Teachers' Day acknowledged educators' contributions, while NSS Day emphasized community service. National Deworming Day promoted public health through tablet distribution and awareness programs. Birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri were marked with cleanliness drives and motivational speeches. Constitution Day involved the reading of the Preamble and discussions on democratic principles. World AIDS Day raised awareness about HIV/AIDS. National Youth Day celebrated youth empowerment, and National Voters Day encouraged democratic participation. Finally, International Yoga Day promoted physical and mental well-being through yoga practices.

These celebrations not only instilled a sense of national pride and global awareness in students but also fostered a vibrant and engaging campus environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Government Mahamaya College Ratanpur actively promotes environmental sustainability and digital literacy. The "Green Campus" initiative focuses on efficient land use, water management, and conservation. Annual plantation drives involving students, staff, and stakeholders contribute to a lush and eco-friendly campus.

Furthermore, the college recognizes the digital divide faced by students from economically weaker and marginalized backgrounds. The "Free ICT Training" program provides access to 116 computers across various labs, including a Network Resource Center and ICT-enabled classrooms. This initiative aims to bridge the digital divide by equipping students with essential computer skills, internet access, and the ability to utilize digital resources for learning and growth.

These initiatives demonstrate the college's commitment to fostering a holistic learning environment that promotes both environmental awareness and digital empowerment for all students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Mahamaya College Ratanpur prioritizes holistic student development, guided by the motto 'Gyanmev Shakti' (Knowledge is Power). The institution fosters a unique environment that emphasizes both academic excellence and social empowerment.

The college offers a range of extracurricular activities, including sports programs overseen by trained instructors. Modern facilities, such as synthetic mats for Kabaddi and Karate, cater to diverse interests. A well-maintained playground encourages active participation from both students and the local community.

The institution demonstrates a strong commitment to inclusivity. Notably, female enrollment has increased significantly, reaching 57% in session 2023-24. Moreover, over 90% of students belong to underprivileged sections, highlighting the college's dedication to serving marginalized communities.

Through these efforts, Government Mahamaya College Ratanpur not only provides quality education but also empowers students with the knowledge, skills, and values necessary to become responsible citizens and contribute meaningfully to society.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Government Mahamaya College Ratanpur has outlined key priorities for the 2023-24 academic year. These include:

1. Completing the construction of the Girls' Hostel to provide a safe and comfortable living environment for female students.
2. Expanding infrastructure to accommodate a growing student population and ensure accessibility to quality education.
3. Fostering a vibrant learning culture by elevating academic standards and encouraging a thirst for knowledge among students.
4. Enhancing English language proficiency to equip students with essential communication skills for success in a

    globalized world.
5. Promoting employability and entrepreneurship by instilling relevant skills and fostering an entrepreneurial mindset.
6. Empowering research initiatives by encouraging faculty and students to engage in meaningful research projects.
7. Integrating updated resources and technology to provide students and faculty with access to cutting-edge tools and resources.
8. Maintaining existing facilities through diligent upkeep of buildings, laboratories, and other essential infrastructure.

These priorities will guide the college's efforts to provide a high-quality education and create a conducive learning environment for all students in the 2023-24 academic year.